

SECRET

ILLEGIB

17 September 1962

MEMORANDUM FOR THE RECORD

SUBJECT: Filing and Disposition Guide for CS Support Staffs -
Status Report of Application and Use

1. The following CS Support Staffs have adopted the system or a
modification of it based on [redacted] per telephone follow-up with
each Support Chief or Deputy. 25X1

CA
CI
FI
[redacted]

25X1

NE
AF
FE
[redacted]

25X1

CCG
SR
RID
WH

25X1

2. WE had another system but is now installing a new one in con-
formance with the Guide. It is estimated that it will take about
another month to make it fully operational. 25X1

3. TSD has not yet installed the system. Mr. [redacted] states
this is because of probable changes in organization and possible
relocation of the Division or some of its components. He has about
12 file safes of material. 25X1

25X1

4. Mr. [redacted] CIA Records Admin. Officer, DD/S, was
advised of the above by telephone. [redacted]

25X1

Distribution:

Orig - SSA-DD/S Subject File ✓

25 YEAR RE-REVIEW

SECRET

EXCLUDED
from automatic
downgrading and
declassification